

1942
Ad 4 Conf
Ad 6
UNITED STATES DEPARTMENT OF AGRICULTURE
Agricultural Adjustment Agency
Washington 25, D. C.
Commodity Loan 2 - Part 1
Supplement 1 (Potatoes)

Issued August 31, 1943

STATE AND COUNTY COMMITTEES INSTRUCTIONS FOR
MAKING LOANS ON IRISH POTATOES PRODUCED IN 1943

In order to assure growers the support prices promised and to prevent food waste, Commodity Credit Corporation has been authorized to make non-recourse demand loans at 3 percent per annum interest available on Irish Potatoes produced in 1943 based on U. S. No. 1 as provided herein. The Agricultural Adjustment Agency shall cooperate with Commodity Credit Corporation in administering the 1943 Irish Potato Loan Program. Loans will be available to eligible growers of Irish Potatoes in farm storage and in approved warehouses, secured by chattel mortgages. Loans will be available to dealers and cooperative associations on Irish potatoes which were purchased from eligible growers at not less than the equivalent of the support price, and which are stored in approved warehouses. Such loans will be secured by chattel mortgages. Various grades of potatoes may be co-mingled in the bins for storage, with loans based on the percentage of U. S. No. 1 potatoes in the lot. The chattel mortgage, however, will cover all potatoes in the lot, regardless of grade, and any portion of the potatoes stored may be redeemed for sale under the conditions specified in these instructions. Borrowers can repay the loans at any time prior to March 1, 1944, and may find that rising market prices will make such action advantageous to them.

I. GENERAL

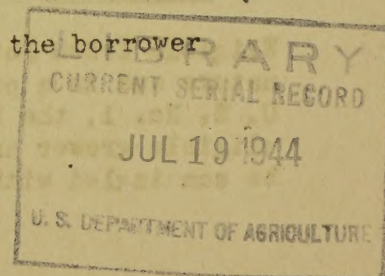
A. State and County Committee Responsibility.

Each state committee shall, in accordance with instructions issued by the Agricultural Adjustment Agency, be responsible for the administration of the field work in connection with the 1943 Irish Potato Loan Program together with the maintenance of records.

Each county committee shall be responsible for the supervision of the work of inspection, the determination of the borrower's eligibility, the preparation, filing, and certification of all loan documents, maintenance of records, submission of reports, and other supervision necessary for proper care of the pledged collateral.

B. Borrower Responsibility.

The chattel mortgage governs generally the responsibility of the borrower and should be read carefully.



The borrower is not permitted to sell any portion of the potatoes in storage until such time as he meets the conditions outlined in Section VII herein. If a portion of the potatoes under loan are sold, the borrower must make partial redemption of his loan by applying the gross proceeds from the sale of the potatoes, less 35 cents per hundredweight, to the loan.

The borrower shall be responsible for keeping the collateral and storage structure in good condition. In the event of actual or threatened loss, or damage to the storage structure or collateral, the county committee should be promptly notified and steps taken by the borrower to prevent further loss or damage. Any inspector, county committeeman, or other person duly authorized by the State committee shall have authority at all times to inspect storage structures and the collateral stored therein.

C. Lending Agencies.

Loans may be obtained from Commodity Credit Corporation or from any agency or person approved by the Corporation. Application for approval as a lending agency should be made to the Chicago Regional Office of Commodity Credit Corporation. State offices will be notified of approval of a lending agency.

Loans obtained from Commodity Credit Corporation are known as "Direct" loans and loans obtained from approved lending agencies or persons are known as "Indirect" loans.

D. Liens

Producers must obtain waivers for all liens and attachments on potatoes offered for loan. County offices should determine that there are no unreleased liens or attachments on potatoes offered for loan prior to approving loan documents.

E. Service Fees.

A service fee to cover the cost of the administration of the program shall be deducted from the proceeds of each loan made to a grower, dealer, or cooperative association. The service fee of each loan will be 2 cents for each hundredweight of U. S. No. 1 potatoes under loan, but no less than \$5.00 for each loan.

II. LOANS TO GROWERS

A. Eligible Grower

An eligible grower shall be any person, partnership, association or corporation producing Irish potatoes in 1943.

B. Eligible Irish Potatoes.

Eligible Irish Potatoes shall be Irish Potatoes produced in 1943, which are mature and in a proper condition for storing and grading at least 50 percent U. S. No. 1, the beneficial interest to which is and always has been, in an eligible grower and which are stored in an approved manner. They may be commingled with other grades of Irish Potatoes.

C. Loan Period, Maturity Date and Interest Rate

Loans on eligible Irish Potatoes shall be available from time of harvest through February 15, 1944 and will mature on demand but in no event later than March 1, 1944. All loans will bear interest at the rate of 3 percent per annum from date of disbursement.

D. Loan Rates

Loans will be based on the number of hundredweight of potatoes in the lot times the percentage of U. S. No. 1 potatoes in the lot, times the full loan rate. Loan rates per hundredweight for eligible Irish Potatoes grading U. S. No. 1 and stored either on the farm or in warehouses follow:

| State | Loan Rate |
|---------------------------|-----------|
| Maine (Premium) <u>1/</u> | 1.55 |
| Maine (Other Varieties) | 1.45 |
| New Hampshire | 1.90 |
| Vermont | 1.90 |
| Massachusetts | 1.90 |
| Rhode Island | 1.90 |
| Connecticut | 1.90 |
| New York, L. I. | 1.85 |
| New York, Western | 1.75 |
| New Jersey | 1.85 |
| Pennsylvania | 1.75 |

1/ Premium Varieties, including Green Mountain, Katahdin, Cheppewa and Sebago types.

E. Farm Storage Loans

1. Eligible Storage. Eligible storage must be of such substantial and permanent construction, as determined by the county committee, to afford safe keeping of the potatoes throughout the storage season.

2. Consent for Storage. Where the borrower is a tenant, the expiration date of the lease shall be given in Section I, (e) of the chattel mortgage. If the expiration date of the lease is prior to May 1, 1944, the borrower must secure from the owner or other interested parties consent that the collateral may remain in the described storage structures until May 1, 1944 without charge to Commodity Credit Corporation.

3. Application for Loan. Application for loans shall be made at the office in which the agricultural conservation program records for the farm are maintained. The county committee should explain to the applicant the requirements for a loan, and should prepare Section I of the Loan Work Sheet for the grower.

4. Inspection of Storage and Potatoes Offered for Loan

a. Inspectors.

Either a Federal-State inspector or, if one is not available, a qualified employee of the county agricultural conservation association shall, under the supervision of the county committee, inspect the collateral and the storage structure.

b. Inspection.

The Loan Work Sheet will be furnished to the inspector who will make an inspection of the storage structure and the potatoes. The inspector will certify as to the condition of the storage and the quality and quantity of the potatoes by completing Sections II and III of the Loan Work Sheet. Loan Work Sheets should be returned to the county office for completion of the loan.

The inspector shall place a seal (CL-1) on each storage structure inspected before leaving the premises, if the storage structure and the potatoes appear eligible for loan. Each seal should be numbered by the county office before making distribution to the inspector. The numbers shall be consecutive, starting with one and shall be prefixed by the initial "P" identifying the commodity. (Example, P-1, P-2.) The inspector shall insert the seal number (s) in column 1, Section II of the Loan Work Sheet. The seal numbers of all storage structures containing potatoes included in a single chattel mortgage shall be shown on the Loan Work Sheet. Instructions for completion of the loan work sheet are outlined on the back of that form.

F. Warehouse Loans for Growers.

1. Eligible Warehouses. Warehouses must be approved by the county committee.

county committees should approve only those warehouses which:

- a. afford safe storage of potatoes throughout the storage season
- b. afford protection against rodents, other animals, thieves and weather.

- c. are frost proof or contain a heating system sufficient to protect potatoes from frost damage and shall have facilities for determining temperature at various points in the warehouse
- d. contain sufficient space and possess adequate facilities for the grading, packaging, weighing and otherwise handling potatoes
- e. permit the regular inspection of such potatoes by the warehouseman, county committee or Commodity Credit Corporation
- f. permit the segregation of each lot of potatoes in bins, which bins shall:

- (1) be capable of being identified, and
- (2) afford adequate ventilation and drainage.

Operators of warehouses in which collateral is to be stored shall file 1943 C.C.C. Potato Form 2 (Application for Approval of Warehouse) in duplicate with the county committee for the county in which the warehouse is located.

The county committee will, on the basis of the information in the Application for Approval of Warehouse and an inspection of the warehouse, determine whether or not the warehouse is eligible for storage of collateral. If the warehouse is eligible, the county committee shall indicate its approval by signing and dating both copies of the application for approval. The original of the Application for Approval of Warehouse shall be retained by the county committee and the duplicate shall be retained by the warehouseman.

2. Storage Charges. Where a borrower obtains a loan on potatoes stored in an approved warehouse, the cost of the storage shall be paid by the borrower.

3. Application for Loan and Inspection of Potatoes Offered for Loan. The procedure for making application for a loan, inspection of potatoes offered for loan, and sealing the bin will be the same as that outlined in connection with loans on farm-stored potatoes.

III. LOANS TO DEALERS AND COOPERATIVE ASSOCIATIONS.

A. Eligible Borrower.

An eligible borrower shall be a cooperative association handling potatoes for its members or any cooperative association or established dealer purchasing Irish potatoes from growers at prices not less than the equivalent of the support prices and storing such Irish potatoes in approved warehouses, having convenient shipping facilities.

Established dealers who are also growers will be permitted to secure loans on potatoes produced by or for themselves.

B. Eligible Irish Potatoes.

Eligible Irish Potatoes shall be Irish Potatoes produced in 1943 which are mature and in a proper condition for storing and grading at least 50 percent U. S. No. 1 which have been purchased from growers at prices not less than the equivalent of the support prices and which are stored in an approved manner. They may be commingled with other grades of Irish Potatoes.

C. Loan Period Maturity Date and Interest Rate.

Loans on eligible Irish Potatoes shall be available from time to harvest through February 15, 1944 and will mature on demand but in no event later than March 1, 1944. All loans will bear interest at the rate of 3 percent per annum from the date of disbursement.

D. Loan Rates.

Loans will be based on the number of hundredweight of potatoes in the lot times the percentage of U. S. No. 1 potatoes in the lot, times the full loan rate. Loan rates per hundredweight for eligible Irish potatoes grading U. S. No. 1 and stored in approved warehouses follow:

| State | 1943 | | | | 1944 | |
|-------------------------------|-----------|---------|----------|----------|---------|----------|
| | September | October | November | December | January | February |
| Maine (Premium) ^{1/} | 1.55 | 1.55 | 1.55 | 1.75 | 1.85 | 1.85 |
| Maine (Other Varieties) | 1.45 | 1.45 | 1.45 | 1.65 | 1.75 | 1.75 |
| New Hampshire | 1.90 | 1.90 | 1.90 | 2.10 | 2.20 | 2.20 |
| Vermont | 1.90 | 1.90 | 1.90 | 2.10 | 2.20 | 2.20 |
| Massachusetts | 1.90 | 1.90 | 1.90 | 2.10 | 2.20 | 2.20 |
| Rhode Island | 1.90 | 1.90 | 1.90 | 2.10 | 2.20 | 2.20 |
| Connecticut | 1.90 | 1.90 | 1.90 | 2.10 | 2.20 | 2.20 |
| New York, L. I. | 1.85 | 1.85 | 1.85 | 2.05 | 2.15 | 2.15 |
| New York, Western | 1.75 | 1.75 | 1.75 | 1.95 | 2.05 | 2.05 |
| New Jersey | 1.85 | 1.85 | 1.85 | 2.05 | 2.15 | 2.15 |
| Pennsylvania | 1.75 | 1.75 | 1.75 | 1.95 | 2.05 | 2.05 |

^{1/} Premium Varieties, including Green Mountain, Katahdin, Chippewa and Sebago types.

E. Eligible Warehouses.

Warehouses eligible to store potatoes for loan purposes must have convenient

shipping facilities and must be approved by the county committee. Application for approval, and approval, should be in the same manner as outlined in sub-section F of Section II.

F. Application for Loan and Inspection of Potatoes Offered for Loan

The procedure for making application for a loan, inspection of potatoes offered for loan and sealing of the bin will be the same as that outlined in connection with loans to growers on farm-stored potatoes. The county committee shall require the dealer or association to furnish documents showing the grade of potatoes being offered for loan and the prices paid to growers for the potatoes.

IV. PREPARATION OF LOAN DOCUMENTS

A. General

Producer's note (C.C.C. Grain Form A, Revised) will be used in obtaining loans on potatoes. Chattel mortgages must be filed with the proper county recording officials.

Producer's note and Chattel Mortgage will be prepared in the county office from information shown on the Loan Work Sheet.

Before approving a loan on potatoes stored in a warehouse in another county the county committee of the county in which the applicant is applying for a loan, should have evidence that the warehouse has been approved for storage of loan potatoes, by the county committee of the county in which the warehouse is located.

In counties having a large volume of loans, the county committees may formally designate employees of the county agricultural conservation association to approve notes and related documents. Persons so designated should be limited to those individuals who have signed ACP-88. In each instance when this is done the State office should be supplied with the names of those persons so designated.

Any erasures of entries on the loan documents or corrections in entries on those documents shall be initialled in ink or indelible pencil by the person approving the loan documents.

B. Collections of Fees.

The loan fee will be deducted from the proceeds of the loan. The county office will enter the amount of the loan fee on the producer's note in the first space provided for listing the distribution of the loan as follows:

"Commodity Credit Corporation, Washington, D. C. \$ (Amount of fee)".

C. Chattel Mortgage.

The Chattel Mortgage is printed in quadruplicate and must be prepared in the county office from information contained on the Farm Storage Work Sheet or Warehouse Storage Work Sheet.

Immediately under the heading of the form type "Wherever the word 'Grain' appears, it shall be read as 'Potatoes'".

Loan serial numbers shall be assigned to all Irish Potato Loans. These serial numbers shall be used with the State and county code numbers and shall begin with number 1 and continue numerically in the same series for all types of loans. Serial numbers assigned to loans to growers covering collateral in farm storage shall be followed by the letter "A". (Example: 21-051-1A). Serial numbers assigned to loans to growers covering collateral in warehouse storage shall be followed by the letter "B". (Example: 21-051-2B). Serial numbers assigned to loans to dealers or cooperative associations covering collateral in warehouse storage shall be followed by the letter "C". (Example: 21-051-3C).

Under the heading "Kind of Grain" enter the words "Irish Potatoes".

Under the heading "Year Produced" enter the year "1943".

Under the heading "Type of Loan" enter the word "Grower", "Dealer", or "Co-op" whichever is applicable.

Under the respective headings "County", "State" and "State, County and Loan No." enter the name of the State, the name of the county, and the state and county code and loan serial number.

The borrower's name, post office address and the county and state in which he resides shall be entered in the applicable spaces. The amount and date of the note the maturity date of the note and the name and address of the payee shall be entered in the applicable spaces at the top of the form.

1. Entries for Section I. In the space provided for legal description of property upon which the collateral is stored, enter sufficient information to describe the location of the property.

There should also be entered in the applicable spaces designated (a), (b), (c), (d), and (e) the name of the county and state in which the potatoes were produced, the shipping point to which potatoes are to be delivered in case Commodity Credit Corporation takes possession of the potatoes, an indication whether the borrower is owner, landlord or tenant, whether married or single, and if the borrower is a tenant, the expiration date of the lease. (See Section II, Subsection E, Part 2 of these instructions.)

2. Entries for Section 2. Enter in the indicated columns of the schedule, by the seal number of the bins or storage structures, the following information:

- (a) The seal number of each bin or storage structure containing potatoes placed under the loan.
- (b) Make no entry.
- (c) Make no entry.

- (d) The total number of hundredweight of all potatoes in the bin. This figure should be rounded to the nearest tenth.
- (e) Make no entry.
- (f) The percentage of U. S. No. 1 potatoes in the bin.
- (g) The number of hundredweight of U. S. No. 1 potatoes in the bin or storage structure. Column (d) times column (f). This figure should be rounded to the nearest tenth.
- (h) The applicable loan rate per hundredweight.
- (i) The amount obtained by multiplying the entry in column (g) by the entry in column (h). Total the entries in columns (g) and (i). Make no entry opposite "Storage Advance".

3. Entries for Section 3. The producer shall sign the original and the county office copy in ink or in indelible pencil. Signatures should be witnessed if required by State law.

4. Entries for Section 4. Section 4 must be completed by the mortgagor if required by State law.

5. Entries for Section 5. List the names of all lienholders. Before a loan is approved by the county committees, the signatures of all lienholders must be obtained in this section. The signatures of lienholders may be obtained on Form C.C.C. AB in which case they need not sign in this section. The original of Form AB should be attached to the original chattel mortgage and the duplicate attached to the county office copy.

6. Entries for Section 6. Entries will be made in this section only where the collateral for the loan is stored in a warehouse or on premises which the borrower does not own or operate under a lease expiring after May 1, 1944. Otherwise consent for storage to May 1, 1944 must be obtained from the persons interested by obtaining their signatures in this section.

7. Representations and Warranties of the Borrower. The representations and warranties of the borrower are outlined in the section and should be thoroughly understood by the borrower.

8. Entries for Sections 8 and 9. The mortgagee's affidavit of good faith and the mortgagor's affidavit of good faith and receipt must be executed in accordance with the respective State laws.

9. Entries for Section 10. This section provides for a certification of a true copy of the original chattel mortgage and the section must be completed on the county office copy.

10. Entries for Section 11. The County office shall file the chattel mortgage at the office of the town or county recording official. This section provides for the receipt of the recording official and must be completed and executed on the County office copy. In those States in which a chattel mortgage must be filed in both the county in which the mortgagor resides and the county in which the collateral is stored, the receipt of both county recording officials must be typed or stamped on the County office copy.

The County Recorder's copy and the County office copy of the chattel mortgage, properly signed and acknowledged, shall be submitted to the recording officials in order that the receipt of the recording official may be executed on the county office copy. The County Recorder's copy shall be retained in the office of the recording official and the County office copy shall be filed in the county office with the Loan Work Sheet and copy of the note. The copy for the Regional Director of Commodity Credit Corporation shall be mailed to George D. Bradley, Regional Director, Commodity Credit Corporation, 208 South La Salle Street, Chicago 4, Illinois.

The mortgage Supplement (C.C.C. Potato Form AA) referred to in the chattel mortgage contains provisions for the loan with respect to the Commodity under loan and responsibilities of the borrower not otherwise provided for in the chattel mortgage. One copy of the mortgage supplement must be given to each borrower with the copy of the chattel mortgage at the time the loan is completed.

The cost of filing, checking title, releasing chattel mortgages, and notarial fees in connection with Irish Potato loans shall be paid by the association and claimed as association expense.

D. Producer's Note (C. C. C. Grain Form A, Revised)

The producer's note is printed in triplicate and must be prepared in the County office.

Immediately under the heading of the form type "Wherever the word 'Grain' appears it should read as 'Potatoes'".

Loan serial numbers shall be assigned as in subsection C. above. Under the heading "Kind of Grain" enter the words "Irish Potatoes".

Under the heading "Quantity" enter the number of hundredweight of Irish Potatoes under loan.

Under the heading "Year Produced" enter "1943".

Under the heading "Type of Loan" enter the word "Grower" or "Dealer" or "Co-op" whichever is applicable.

Under the respective headings "County" "State" and "State, County and Loan No." enter the name of the State, the name of the county, and the State and county code and loan serial number.

The borrower's name, post office address and the county and State in which he resides shall be entered in the applicable spaces. Make no entries in the spaces provided for "Amount of Loan" or "Storage Advance" but enter after the words "Total Amount of Note", the amount of the note as shown on the chattel mortgage. The date the note is signed by the producer, the date on which the note will mature (March 1, 1944), the name and address of the payee and the written amount of the note shall be entered on the appropriate lines.

Enter in the spaces provided in the body of the note, the names and addresses of all persons, including the borrower, who are to receive payments from the proceeds of the loan, together with the respective amount each is to receive. (See "Collection of Service Fees" given above.) The original note must be signed by the borrower in ink or indelible pencil and, to indicate that the original has been signed, the copies must show a carbon impression of the signature or the borrower's name must be typed in the signature space. The signature and address of one witness should be obtained. Each note must be approved by a member of the county committee or designated person and the date and office address of the county committee entered.

The original of the note, when signed by the borrower, witnessed and approved by the county committee, shall be transmitted to the designated payee, together with the county office copy. The payee will stamp the date of disbursement of funds on both the original and county office copy and will return county office copies at the end of each month. The borrower's copy of the note shall be held in the county office until the applicable county office copy is returned. Before delivering the borrower's copy of the note to the borrower, the disbursement date should be entered thereon.

V. INSTRUCTIONS TO LENDING AGENCIES

The original and county office copy of the note shall be forwarded to the lending agency named thereon. The lending agency will enter the date of disbursement on both the original and county office copy of the note and make disbursements as indicated, except that all disbursements indicated to the Commodity Credit Corporation will be made on the first working day of each month. All funds authorized for disbursement to the Commodity Credit Corporation shall be sent in the form of a cashier's check or bank draft to Mr. John B. Payne, Treasurer, Commodity Credit Corporation, Washington 25, D. C., together with a letter of transmittal showing the serial number of each loan, the amount authorized to be sent to Commodity Credit Corporation from each loan, and the county in which the loans were made. A separate letter of transmittal should be prepared for the loans from each county. A copy of the letter of transmittal for the loans in each county shall be forwarded by the lending agency to the office of the respective county committee, together with the county office copies of the notes listed thereon.

VI. INSPECTION OF COLLATERAL PRIOR TO MATURITY

In order to protect the interest of borrowers and Commodity Credit Corporation, and to make certain that potatoes will be properly cared for, State and County Agricultural Conservation Committees will maintain a careful supervision over all collateral and storage structures, including reinspection and liquidation of loans. State committees are requested to instruct County Committees to conduct general reinspection of all collateral and all storage structures, as deemed advisable, in accordance with existing conditions within the respective States.

In the event of actual or threatened loss or damage to potatoes pledged as collateral or to the storage structure the county committee should request liquidation instructions through the State Committee in accordance with specific instructions to be issued at a later date.

Inspections will be performed by Federal-State inspectors or designated employees of the County Agricultural Conservation Associations upon the instructions from the State and County Committees.

VII. REPAYMENT OF LOANS

On or before March 1, 1944, a borrower may obtain the release of the pledged collateral by repayment of the face value of the note plus interest thereon at the rate of 3 percent per annum from date of disbursement.

The borrower may obtain release of part of the pledged collateral by payment of the net proceeds from the sale of the potatoes, exclusive of 35 cents for each hundredweight of U.S. No. 1 potatoes in the lot and the customary sales charges, plus interest to date on the loan value of the potatoes released at the rate of 3 percent per annum from the date of disbursement, but in no event, shall such partial repayment be less than the loan value of the potatoes sold plus interest.

Repayments must be made to the lending Agency holding the note. Where the note is held by Commodity Credit Corporation the borrower should request the Corporation in writing to forward his note to a local bank for collection.

In the event the proceeds of the sale of the collateral are needed to repay the loan, the borrower may contract for the sale of the collateral, secure a check payable to the holder of the note, and deliver this check to the lending agency. In the event the borrower is unable to make such a contract, the county committee may authorize the borrower to deliver the collateral to the purchaser, provided that all parties concerned understand that such is mortgaged collateral, and the purchaser agrees to transmit through the county committee, funds payable to the holder of the note in an amount equal to the net proceeds of the sale exclusive of 35 cents for each hundredweight of U.S. No. 1 potatoes in the lot and the customary sales charges, plus interest.

The lending agency will credit the borrower with partial settlement by making the appropriate notation of such credit on the original note and by issuing a receipt to be used by the county committees in crediting the borrower on the county office copy of the producer's note for such partial repayment.

Where the gross proceeds of any sale exceed the amount necessary to be applied on the applicable note, as indicated above, the lending agency shall refund the difference to the borrower.

Upon complete repayment of the note the lending agency will mark the original note "Paid" and will furnish proper notification to the county committee that the loan note has been fully satisfied so that the county committee may release the chattel mortgage of record.

VIII. RECORDS AND REPORTS OF LOANS CERTIFIED

County committees shall keep a record of all loans certified by entering the data for each loan in columns (1), (2), (3), (4), (5), (7), (8) and (10) of Form Commodity Loan-4 at the time each loan is certified. The heading of column (7) should be corrected to read "Total Number of hundredweight". Separate sheets shall be prepared for loans to growers on farm-stored collateral, loans to growers on warehouse-stored collateral and loans to dealers or cooperative associations on warehouse-stored collateral.

On the first and fifteenth day of each month, a double line shall be drawn below the entries for the last loan certified during the preceding fifteen day period. The data will be entered in columns (13) and (14) after copies of the notes for the preceding month have been returned to the county office by the lending agencies. The lending agency's letter of transmittal should be checked against the notes for correctness. Totals for columns (7), (10), and (14) should be obtained. (Since the service fees for some loans will not be collected in the same fifteen day period in which the loan was certified, the total hundredweight on which loans have been certified may not be in agreement with the total service fees transmitted.) The county office will enter the totals thus obtained on Forms Commodity Loan-4A (Potatoes) "County Committee Loan Summary" for each type of loan and forward such summary to the State office on the first and fifteenth day of each month. These reports should show totals for the current fifteen day period, cumulative totals from the preceding period, and through the period for which the report is prepared.

Upon receipt of Forms Commodity Loan-4" (Potatoes) from all counties the State office shall obtain State totals for the current period and totals to date of the hundredweight of potatoes certified for loan and the dollar amounts of loans. The Director of the Northeast Division, AAA, shall be notified by wire immediately of the totals so obtained. A more complete report will then be made by completing Commodity Loan 4-B (Potatoes) "Cumulative State Commodity Loan Summary" on the basis of information shown on forms Commodity Loan 4-A (Potatoes). The State summary shall be prepared in triplicate and the original and first copy submitted to the Director of the Northeast Division, Agricultural Adjustment Agency, Washington 25, D. C., by the third and eighteenth day of each month. The second copy shall be retained as a State office record.

There will be submitted to the county office a weekly report of repayment of loans on Form CCC Form F from the lending agencies. On the first and fifteenth of each month the total number of pounds of potatoes released from storage by repayment of loans should be obtained from Forms CCC Form F and forwarded to the State office. The State office should immediately advise the Director, Northeast Division, by wire of the total number of hundredweight of potatoes released from storage in the State for the reporting period.

After the final date for making loans to growers, dealers and cooperative associations, February 15, 1944, the county committees shall review the entries on Form Commodity Loan-4 (Potatoes) and prepare a final cumulative report including only those loans which were actually made during the loan period. The State office shall likewise prepare a final cumulative report of all loans actually completed after all final county summary reports have been received. Forms Commodity Loan-4A (Potatoes) will not be printed and should be prepared in the county office as needed. Copies of these forms are attached.

IX. PURCHASE OF LOANS

Commodity Credit Corporation will purchase without recourse, notes secured by chattel mortgages only from approved lending agencies. Notes held by lending agencies must be tendered to the Commodity Credit Corporation for immediate or deferred purchase within 10 days of written request or at least 10 days prior to December 1, 1943, and notes must be dated prior to February 15, 1944, and must be executed in accordance with these instructions with State documentary revenue stamps affixed thereto where required by law.

Notes executed by an administrator, executor, or trustee will be accepted only where valid in law. The purchase price to be paid by Commodity Credit Corporation for notes accepted will be the outstanding face amount of such notes, plus accrued interest from the date of disbursement by the lending agency to the date of payment of the purchase price at the rate of 1-1/2 percent per annum. Under terms of the Contract to Purchase (C.C.C. Form E, Potatoes) lending agencies are required to report weekly on 1940 C.C.C. Form F all repayments or collections on producers' notes held by them and to remit with such report to the office of the regional Director of Commodity Credit Corporation at Chicago, Illinois, an amount equivalent to 1-1/2 percent per annum on the principal amount collected from the date of the note to the date of repayment.

X. REIMBURSABLE EXPENSES

All administrative expenses in connection with the 1943 Irish Potato Loan Program will be submitted by county offices in monthly expense accounts as reimbursable expenses in accordance with instructions to be issued from this office.